

These House Rules (Rules) must be followed by all residents staying in the property (House) operated by Rohit Yadav (“Hystay Living”). Any breach or violation of these Rules will amount to a breach of the Resident Agreement entered into by the resident with Hystay Living and may trigger Hystay’s rights to terminate the agreement. These rules may be updated from time to time by Hystay Living at its sole discretion.

Care of the Building, Common Areas and Rooms:

1. Vandalism is a serious offence. Vandalism shall mean and include any and all acts of destruction, damage, and/or defacement of any asset or property owned by Hystay Living. The residents found guilty of committing such an offence can be evicted from the space and be required to pay all costs incurred by Hystay Living due to such damage or destruction.
2. The residents are responsible for keeping their rooms, bathrooms and common areas on the premises such as the cafe, staircase, common areas etc. clean and tidy at all times.
3. No furniture or furnishings in the common areas of the Space may be moved by the residents at any point in time.
4. Any damage to the Space must be reported by the residents immediately to Hystay Living Representatives. The residents will be liable to pay for the expenses or costs to the property arising from use/misuse of the same by the resident, except for damages caused by normal wear and tear.
5. The residents are expected to use the lifts with care and movement of any heavy equipment using the lifts will require prior permission from the Hystay Living management team.
6. The residents may paste posters in the rooms assigned to them, but they should ensure that any such pasting does not cause any damage to the rooms or to any other parts of the property.
7. All food kept in the room/ common area/ pantry must be stored in suitable containers or wrapped tightly to prevent insects or rodents from accessing it. Stale, unfinished or waste food must be immediately thrown in the dustbins provided.
8. The residents must keep the keys to their rooms and almirah safe. In case of loss, they will have to bear the cost of the replacement of keys. The locks for the almirah and the main door are not allowed to be changed, without informing the Hystay Living Representative

Intoxication, Betting and Gambling

1. Hystay Living is strictly opposed to possession, distribution and consumption of alcohol, and/or psychotropic substances inside the Space. No resident or any other person shall possess, distribute, and/or consume alcohol, or any psychotropic substances inside the Space. If any instance of such action is brought to the notice of Hystay Living Representatives, Hystay Living may terminate the Resident Agreement and inform the parents/college authorities, accordingly.
2. If deemed necessary, Hystay Living may require any resident to undertake a breath-analyser test and the resident must co-operate in such cases.
3. Betting and Gambling by any means are strictly prohibited in the House.

Conduct & Behaviour

1. The residents and their guests found to be in a state of inebriation may be expelled from the Space.
2. Ragging in any form whatsoever is strictly prohibited and is a cognizable offence under the Indian Penal Code, 1860. All instances of ragging brought to the notice of Hystay Living Representatives will be reported to the appropriate legal authorities.
3. It is the responsibility of the residents to cooperate with the Hystay Living Representatives, the Residence Owner, the food providers, the housekeeping and the security staff to ensure that all services are provided smoothly. The Hystay Living Representative is the authority to decide on all matters. It is expected that residents must listen to Hystay Living Representatives and not get into any kinds of argument. If there is any concern and the residents are not satisfied with the resolution provided by Hystay Living Representatives; the resident may email his/her concerns to hystayliving@gmail.com
4. In case of any emergency or crisis, the residents must follow the guidelines of the Hystay Living Representatives / Security Officer / Nodal Officer strictly.
5. Hystay Living treats all its employees and service providers including housekeeping, security and food vendors with dignity and respect. It is expected that the residents also uphold this principle in their dealings with all Hystay Living employees, representatives and service providers.
6. The residents must always behave in accordance with the Hystay Living Anti-Harassment Policy and shall not harass any persons. Further, all residents must respect the personal beliefs of the other residents, such that

no resident hurts any religious sentiments, beliefs, or practices in any way whatsoever.

7. Making loud noises, including playing loud music between 10:00 PM to 6:00 AM is strictly prohibited.

Security & Safety

1. Houses may be entered and exited by the residents between designated timings unless they have acquired the permission to enter and/or exit during the Night Hours as specified for the property.
2. Exceptions to the above rule will be made only if the resident has submitted a request to the Hystay Living Security team in advance and obtained approval from the same. Any such request will have to be approved by the respective parent/guardian and the Hystay Living Security team.
3. The residents, who are first-year students or less than 18 years of age, may be required to obtain their parent/guardian's approval on their application for a late check-in, night-out or leave
4. Residents who are above 18 years of age may get their application for late check-in, night-out or leave themselves. However, it is mandatory for these residents to notify Hystay Living about their late check-in, night out or leave requests. Failure to notify the same will automatically mean that the resident does not have the necessary approvals/permissions and their parents may be informed about the same. Do note that Hystay Living has the right to share the late check-in, night-out or leave data with the parents and authorities if required under the law.
5. The Hystay Living Security team has the right to reject any late entry/night-out requests from time to time at its sole discretion.
6. If any resident is not inside the House before the commencement of Night Hours and has not obtained requisite approvals from the Hystay Living Security team in advance, then Hystay Living may notify the parents/guardians and/or the local police station of the same.
7. Hystay Living is not responsible for the loss of any private property. The residents are strongly advised to keep secure and lock all their valuables e.g. mobile phones, laptop, watches, money etc. at all times. While going on leave, they must keep all their belongings securely packed in their bags or cupboards.

8. Building repairs and maintenance is a continuous and planned affair and Hystay Living reserves the right to open and enter any room while the student is on leave to carry out such maintenance work. The same would be carried out in presence of the Security / Hystay Living representatives.
9. Hystay Living would not entertain any such claims for the loss/damage of any loose or unsecured belongings of the resident.
10. Possession, distribution and use of firearms, lethal weapons (including air guns), contraband drugs, alcohol, and toxic and hazardous material are strictly prohibited in the residences. We reserve the right to search the bags of the residents as well as their visitors at any time and confiscate any prohibited substances that may be found in their luggage or in their possession.
11. In case of any emergency, please contact the Hystay Living security team. Important contact numbers will be provided to all residents at the time of move-in.
12. Tampering with any security or fire-fighting equipment is strictly prohibited. The resident responsible for such actions will be held responsible for the cost of restoring the damaged equipment.
13. In case of any emergencies in the building, all the residents should be patient and cooperate with the Hystay Living Representatives.

Housekeeping

1. Cleaning of the room may be carried out in the absence of resident as well, so the residents are advised not to leave their valuables open and unsecured in their room. The residents must ensure their valuables are always safely placed in storage and the rooms are always kept locked.
2. In case the residents are not available at the time of housekeeping, the room can be cleaned at a later time on request depending on the availability of the housekeeping staff in the residence.
3. Littering the room and common spaces is not allowed.
4. The residents are expected to co-operate in the periodic (quarterly) pest control / fumigation / preventive maintenance activity.
5. Please note, the services of the housekeeping staff can't be utilized for any personal work. For example: no personal utensils will be washed by the housekeeping staff.

Health

1. The residents shall intimate Hystay Living Representatives immediately if any critical or transferable illness is detected to prevent other residents from getting infected.
2. The residents shall not consume any medication except which is prescribed by a registered medical practitioner.

Photography & Filming

1. The common areas in Houses are under CCTV Surveillance for safety and security of the residents, the residents are advised to maintain decorum in common areas and not to obstruct / change the view of CCTV by any means.
2. Photography and filming shall be allowed but the residents shall maintain the privacy of other residents.

Police Complaints

1. The residents shall inform the Hystay Living Representative before dialling Police Emergency Numbers i.e. '100' in case of any emergency.
2. The residents shall immediately inform the Hystay Living Representative for any engagements or encounters with Police in order to avoid surprise visits by Police Authorities at the House.

Visitors

1. All visitors must register at the reception area of the House and provide all details and documents as requested by the Hystay Living Security team before entering the residence.
2. Siblings and friends of the residents will be allowed to meet with the resident at the reception area at any time other than the Night Hours.
3. Visitors only from the same gender may enter the resident's room with the consent of the resident's roommate. If the roommate has any objection, the visitor will be allowed only in the common areas. Visitors of the opposite gender will be allowed only till the reception area.
4. If guests of a resident intend to spend a night or multiple nights on the premises, then due permission for the same must be sought from the Hystay Living team in advance. Only female guests are allowed in female-only residences and only male guests are allowed in male-only residences. The

permission for the same is subject to availability. Charges for the stay and other expenses will be invoiced to the resident. For details regarding the duration of stay, amenities provided, associated charges, etc., the Residence Representative can be contacted.

5. The Hystay Living Representatives will not entertain visitors of the residents in the event the resident is absent.
6. The resident will be wholly responsible and financially liable for all actions of resident's visitor.

General

1. No animals or pets will be brought inside the House by any person.
2. Hystay Living residences are apolitical and areligious. No political or religious gatherings will be permitted at the residence without the consent of the Hystay Living local residence management.
3. Hystay Living and the Hystay Living Representatives reserve the right to make spot checks on the Houses and rooms without having to give prior notice to the residents.
4. Hystay Living will not be responsible for any packages / parcels received at the House. Stanzens are requested to coordinate & collect their parcels as soon as it reaches the Houses from the delivery boy.
5. Electricians, contractors or any other service person may enter rooms as and when necessary in the course of their duty under the supervision of the Hystay Living Representatives. The Hystay Living Representative shall ensure that all such activity is done in a manner which respects the privacy and dignity of the residents.
6. The Hystay Living team reserves the right to revise the rules and regulations from time to time and will keep the residents informed of any changes in the form of notices. Ignorance of any such amendments to the rules will not be accepted as an excuse for any breach of rules and regulations.